

5 - UAC PREFERENCES: Please indicate your first three University preferences

Institution	Course (e.g. BA Science)
1.	
2.	
3.	

6 - INFORMATION SURVEY

Please indicate how you became aware of UWS scholarships.

Word of mouth

- School/Teacher
 Careers Advisor
 Previous scholar
 Other (please specify) _____

University

- Courses & Careers
 Open Day
 Poster/flyer
 Scholarships Office
 Student Association
 Other (please specify) _____

Internet (search path)

- Google/search engine
 JASON
 UWS Scholarship site
 University site
 Industry/government site
 Other (please specify) _____

Publications

Name and date of publication _____

Other (please specify)

7 - DECLARATION AND CONSENT

It is understood that only one scholarship may be held in each group; and a maximum of 2 scholarships in the period covered by the scholarships.

I declare that the information submitted in this application is accurate. I also declare that in accordance with the conditions of eligibility, I meet the requirements deemed essential for the scholarship(s) I have nominated. I understand that if am successful, I will receive further information about this from the University. I understand that the decision reached by the University of Western Sydney for the award of a scholarship is final.

I grant permission for the University of Western Sydney to use details of any scholarship that I am awarded for publicity purposes.

Applicant's signature

 **SIGN HERE**

Date

D	D	/	M	M	/	Y	Y	Y	Y
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8 - FINALIZING AND LODGING YOUR APPLICATION

DO NOT JEOPARDISE YOUR APPLICATION

You must send your original application, **PLUS certified copies** of all supporting documentation by **Friday, 15 January 2010**. (A complete application includes all items listed in the table below).

Applicants will not be advised of any documentation missing from their applications.

Applicants are responsible for ensuring all outstanding supporting documentation arrives by the closing date.

SUPPORTING DOCUMENT CHECKLIST

Item	Description
Application form	One (1) complete original PLUS three (3) photocopies. Four (4) in total must be provided.
Personal Statement Sections(s)	Please ensure you complete sections 2, 3 and 4. You should address all questions asked and give appropriate examples.
Qualifications and Proof of Citizenship (<i>Certified copies only</i>)	Please provide one (1) certified original PLUS three (3) photocopies. Four (4) in total must be provided. Year 12 School Report and/or Higher School Certificate results only; or UAI result (if available at time of application submission) Proof of citizenship - passport, birth certificate or citizenship certificate
Other supporting documents (<i>Certified copies only</i>)	Please provide one (1) certified original PLUS three (3) photocopies. Four (4) in total must be provided. Certificates of achievement or participation. Copies of major awards/prizes. Referee reports or testimonials.
Do not send originals - certified copies only. Original documentation will not be returned.	

9 - HOW DO I CERTIFY MY DOCUMENTS?

You only need to certify ONE (1) set of supporting documents. You are able to make photocopies of the certified copies.

The person who certifies your document/s must be contactable by telephone during normal working hours. This person may be:

- An authorised officer at:
 - any Student Centre of the University of Western Sydney
 - any other university or TAFE College
 - the official records department of the institution that originally issued the document/s
 - an Australian overseas diplomatic mission and Australian Educational Centres
 - the Universities Admissions Centre
- A Justice of the Peace with a registration number
- An accountant - must be a member of the Institute of Chartered Accountants in Australia, or the Australian Association of Taxation and Management Accountants or be a Registered Tax Agent
- A bank manager, but not a manager of a bank travel centre
- A credit union branch manager
- A commissioner for declarations
- A barrister, solicitor or patent attorney
- A police officer in charge of a police station, or of the rank of sergeant and above
- A postal manager
- A Principal of an Australian secondary college, high school or primary school

You or a family member cannot certify your documents, even if you or they belong to one of the categories listed above.

The Certifying Officer must print "I certify this to be a true copy of the document shown and reported to me as the original." on the document, as well as their name, address, contact telephone number, profession or occupation or organisation, the date and then sign the document.

The Certifying Officer should also include the official stamp or seal of the certifier's organisation on the copy, if the organisation has such a stamp.

In addition to the above, a Justice of the Peace must also print their registration number and provide details of the state in which they are registered.

Copies certified by a Justice of the Peace without a registration number will NOT be accepted. To find a Justice of the Peace in your area, check the public register of JPs available online from the NSW Attorney-General's Department at www.lawlink.nsw.gov.au.

10 - LODGING YOUR APPLICATION

All forms and documentation must be sent to:

Scholarships Applications
Scholarships Unit
University of Western Sydney
Locked Bag 1797
PENRITH SOUTH DC NSW 1797

For enquiries please email scholarships@uws.edu.au