

UWS AUQA AUDIT 2006 On site visit schedule

Monday, 16 October 2006, PARRAMATTA		
Session	Time	Session Details
1.01	8.15-8.45	Vice-Chancellor
1.02	8.45-9.15	Senior Executive Group excluding the Vice-Chancellor (Focus will include an interest in VCAC, Exec , PQC, Business and Finance Committee roles)
1.03		<u>Panel Review</u>
1.04	9.45-10.30	3 academic staff from audit sample schools (Accounting, Biomedical Sciences and Education), 3 admin staff, practicum coordinators in one sample school (education), casual academic staff (Mix of staff – newly appointed, recently promoted)
1.05	10.30-11.15	HOS from 4 schools including from the audit sample schools (3 continuing, 1 outgoing) A/HOS from 4 Schools
1.06		<u>Panel Review</u>
1.07	11.45-12.30	Chair Academic Senate and members A.S., College BOS, Chairs of Senate Committees
1.08	12.30-12.45	<u>Panel Review</u>
1.09	12.45-1.45	Lunch with UG, PG coursework students and HDR students with specified profiles – 5 tables (1 table- 6 indigenous students; 1 table- 6 international students; 1 table – HDR students; 1 table – 6 PG coursework students; 1 table – 6 UG coursework students) – + observer
1.10	1.45-2.15	<u>Panel Review</u>
1.11	2.15-2.45	Executive Deans
1.12	2.45-3.15	Heads of Program Network
1.13	3.15-3.45	<u>Panel Review</u>
1.14	3.45-4.30	External members of the UWS Board of Trustees & Members of BOT standing committees: Audit & Risk Management; Campus Development; Strategy and Resources
1.15	4.30-5.00	<u>Panel Review</u>
1.16	5.00-5.30	Chancellor
1.17	5.30-6.00	Campus Futures Strategy team
1.18	6.00-6.30	<u>Panel Review</u>

Tuesday, 17 October 2006, PENRITH-WERRINGTON NORTH		
2.01	8.15-9.00	PVC (Research) and A/Deans (Research)
2.02	9.00-9.45	Heads of all URCs and 2 productive URGs (one Nsg) and 2 emerging URGs (one Education)
2.03	9.45-10.15	<u>Panel Review</u>
2.04	10.15-11.00	Members ORS; Research Studies Committee; Commercialisation Staff
2.05	11-11.45	PVC (Academic); Dean of Indigenous Education, A/Deans (Academic); 4 HOS; Manager WebCT;
2.06	11.45-12.15	<u>Panel Review</u>
2.07	12.15-1.15	Lunch – five tables x 6 per table community/industry partners (1 table: ASL & Users of Service unit students; 2 tables: research sponsors/industry partners (possibly include TAFE pathways); 2 tables: alumni) – plus observer
2.08	1.15-1.45	<u>Panel Review</u>
2.09	1.45-2.30	Spread of teaching and research staff from different campuses
2.10	2.30-3.15	Heads of ITD and Library
2.11	3.15-3.45	<u>Panel Review</u>
2.12	3.45-4.30	UWS International Director, Manager International student support (onshore); A/Deans (International), ISPC, International Planning & Recruitment Committee
2.13		<u>Panel Review</u>
2.14	5.00-6.00	Open session for staff and students. UWS to arrange – people meet panel one at a time or, for the same issue, in a small group – 10 mins each
2.15		<u>Panel Review</u>

Wednesday, 18 October 2006, BANKSTOWN		
3.01	8.15-9.00	Members of Academic Senate Standing committees (CAAC; Education Committee; Assessment & Progression etc – include OCAS)
3.02	9.00-9.45	Staff who handle offshore programs, UWS program coordinators for the Programs already audited offshore, those responsible for TNE
3.03	9.45-10.30	<u>Panel Review</u>
3.04	10.30-11.15	Student Admissions and support-related staff (central admissions, campus centre staff, support staff disability/counselling, LSU staff , school level admin staff who assist students)
3.05	11.15-12.00	Split panel- Half of panel meets staff associations, Half of panel meets student reps on committees (BOT, Senate, etc) and student union members
3.06	12.00-1.00	<u>Panel Review and lunch (Panel only)</u>
3.07	1.00-1.45	Members of UWS Indigenous Advisory Council, UWS Regional Council, PVC Engagement, External member of the Board of Trustees
3.08	1.45-2.30	Cross Section of staff leading engagement including Equity and Social Justice initiatives AUCEA rep, A/Deans (Engagement), Aboriginal Centre Staff
3.09	2.30-3.00	<u>Panel Review</u>
3.10	3.00-3.45	Staff from Office of HR, EDC, PDU, Equity and Diversity
3.11	3.45-5.00	Walkaround by the Panel at the Bankstown campus
3.12	5.00-5.30	<u>Panel Review</u>

Thursday, 19 October 2006, PARRAMATTA		
4.01	8.45	<u>Panel Reviews</u> its work-plan for the day
4.02	9.30-10.30	Call back session or further interviews if needed
4.03	10.30-3.00	Panel develops audit findings and first draft of Commendations, Affirmations and Recommendations for feedback to Vice-Chancellor (access to printer, whiteboard etc required)
4.04	4.00	Close out meeting with Vice-Chancellor and her nominated staff
4.05	4.30	Panel departs UWS